## Competition Team Application

### Your first and last name: (required)

Limit: 300 characters

Name of the person who is filling out the form

### Your email address: (required)

email@example.com

### Please select your category of your team: (required)

- ⦿ Pre-college Team (K-12)
- ○ College Team

### Name of your school (required)

### School's full mailing address (required)

Please include the street, town, state, and zip code.

## Which program are you requesting funding for? (required)

◉ FIRST Robotics

◯ FIRST Lego League

◯ Student Spaceflight Experiments Program (SSEP)

◯ Other

## If other, please list here:

[                                        ]

## If FIRST Robotics: What is your team NUMBER?

[                                        ]

## If FIRST Robotics: What is the TOWN name of your FIRST Robotics team? (required)

[                                        ]

If you mentor multiple teams, please specify which one this application is for.

## Has your team received Space Grant funding before? (required)

◉ Yes, we are a returning team

◯ No, we are a new team

## Describe your team: (Minimum word count: 75 words) (required)

[text box]

Limit: 300 words

Are you a returning team? Are you a new team? Is this team associated with any courses (e.g. senior design?) What are the overall goals of your team's participation in this competition?

## Please describe how you recruit your student team members: (Minimum word count: 50 words) (required)

[text box]

Limit: 100 words

Is this part of a class? Is this an after-school elective? Do you post flyers? etc.

## Please describe your team's organizational structure and assigned duties: (Minimum word count: 100 words)

[text box]

Discussion prompts: How does your team communicate and operate? How hands-on is your faculty mentor? Who provides technical guidance for students? Are parents engaged (K-12)? Do students lead sub-groups of other students? Who manages team finances?

## Please provide us with information on student team members:

| | A | # of female students | # of male students | # other students | |
|---|---|---|---|---|---|
| 1 | | | | | |
| 2 | K-5 students | | | | |
| 3 | Middle Schoolers | | | | |
| 4 | High schoolers | | | | |
| 5 | College Freshmen | | | | |
| 6 | College Sophomores | | | | |
| 7 | College Juniors | | | | |

## What are your program objectives for the year? (Minimum word count: 125 words) (required)

Limit: 300 words

What are your scientific and technical objectives of your competition or challenge? (What are you required to *do*?)

## Please describe your team's efforts towards diversity, equity, inclusivity, and/or accessibility (DEIA). (Minimum word count: 50 words) (required)

Limit: 300 words

## Please describe any outreach goals or scheduled events: (Minimum word count: 50 words) (required)

Do you engage the public? This will help us promote your efforts to NASA and see if the NDSGC can potentially assist your team.

## Do your competition organizers provide your team with a website or online resource? Please share here: (required)

Is there an online overview/guidebook that lists your goals and objectives, tasks, and major milestones?

## How is your competition relevant to at least one of the following NASA Mission Directorates: Aeronautics, Exploration Systems, Science, Space Operations, Space Technology? (125-300 words)
 (required)

Limit: 300 words

**NASA Relevance Documents:**

Elaborate on why your competition team should be funded by the NDSGC and how it is relevant to at least one of the following NASA Mission Directorates (https://www.nasa.gov/directorates/ (https://www.nasa.gov/directorates/)):

- Aeronautics (https://www.nasa.gov/directorates/armd/)
- Exploration Systems (https://www.nasa.gov/exploration-systems-development-mission-directorate/)
- Science (https://science.nasa.gov/)
- Space Operations (https://wwww.nasa.gov/directorates/space-operations/)

- Space Technology (https://www.nasa.gov/space-technology-mission-directorate/)

"This is a NASA competition" does not suffice.

☐ **Our team and mentor have read through the Forms and Spending tab on the NDSGC website and our team, including our mentor, will abide by the guidance provided.** (re qui red )

Forms and Spending Tab (https://ndspacegrant.und.edu/forms-and-spending.html)

☐ **Our team understands no drones or drone parts from China can be ordered or reimbursed.** (requi red)

☐ **Our team understands the NDSGC only purchases Delta airfare for travel and that all other travel expenses are reimbursements.** (req uire d)

☐ **Our team understands supply order requests may take 3 or more business days to place and must be accompanied by a NDSGC order form.** (req uire d)

NDSGC Order Form (https://docs.google.com/spreadsheets/d/1tRpxVYgBFHWNM6gX7zZcdCXNp0y8qLfQ/edit?usp=sharing&ouid=113685396831596831609&rtpof=true&sd=true)

☐ **Our team understands any reimbursement may require the purchaser to submit both a W9 and ACH form along with the reimbursement request.** (req uire d)

ACH & W9 Directions (https://docs.google.com/document/d/1DB2DTzIKCibYgzUs2VETAQvMqNqUfhoBJDYs4-bvU8s/edit?usp=sharing)

☐ **Our team understands expenses that are expected to be reimbursed must be pre-approved by the NDSGC before being purchased.** (required)

☐ **Our team understands original receipts must be provided for reimbursements. Receipts that have missing information may require a bank or credit card statement to be submitted.** (required)

## What is your spending plan? (required)

☐ Our team will work with our department/school administrator and/or our grants and contracts office and submit an invoice to the NDSGC. (STRONGLY ENCOURAGED and preferred by the NDSGC team; UND teams/departments must ask for a funding number before any purchases or reimbursements occur, invoices from UND departments cannot be processed by the NDSGC)

☐ Our team will use our team card for expenses and will submit original receipts for reimbursements to the NDSGC.

☐ Our team will use our personal cards for expenses and will submit original receipts for reimbursements to the NDSGC. (STRONGLY DISCOURAGED for college teams, is the most challenging reimbursement process)

☐ The NDSGC will be asked to purchase items other than travel expenses. (All travel expenses are reimbursements or sent through an invoice, other than airfare)

☐ UND only: Our team will make purchases on our mentor's/department's Purchasing Card or our admin will place orders via Jaggaer.

You can select multiple options.

## Please provide us with your team's anticipated budget and purchasing justifications:

|  | A | B | C | D |
|---|---|---|---|---|
| 1 | Description of Item | Quantity of Item | Price per Item | Total Cost of Item(s) |
| 2 | Example: MAXSpline Shaft Bearing Blocks | 1 | 12 | 12 |
| 3 | | | | |
| 4 | | | | |
| 5 | | | | |
| 6 | | | | |
| 7 | | | | |
| 8 | | | | |

**You may have to expand the table to cut and paste links.**

☐ Our team understands that if awarded, proposed items are not guaranteed and are subject to review by the NDSGC. (required)

How much total funding is your team requesting from the NDSGC?
(required)

[                    ]

Please let us know if you have any questions or concerns:

Save Draft  Submit Form

Drafts may be visible to the administrators of this program.